

HOOGHLY DISTRICT CENTRAL CO-OPERATIVE BANK LTD.



Netaji Subhas Road : P.O. Chinsurah
Dist. Hooghly : Pin - 712 101
Phone : (033) 2680 2949 / 9131 / 2408,
6573 / 9303 (FAX)
E-mail : HOOGHLYDCCB@hooghlydccb.com

Memo.No.:2246/EST-1/2024-25

Date.:24.10.2024

NOTICE INVITING E-TENDERS

E-Tenders (Financial & Technical Bids) are invited from the reputed and Authorised Dealer/ Distributer/ Manufacturers for comprehensive supplying of the following item as per specimen of the bank. The Bank reserve the right to itself to cancel any or all the quotations without assigning any reasons there to. The Bank does not bind itself to accept the lowest rate. Details as appended below:

SL No	Descriptions	Quantity	Place of Delivery
1	<u>Safe Deposit Locker Cabinet</u> Type - A Type 90 no's of Locker Manufacturer: Godrej Specifications: BIS Approved with standard mark-- IS 5244 : 2020	2(two) unit	Arambagh Branch in the district of Hooghly
	<u>Total Estimated value</u>		

(a) Comprehensive (composite) price of all above items should be inclusive of all Taxes, GST, Duties, Work contract Tax & delivery cost etc. GST amount should be mentioned separately for each item positively.

(b) Interested Vendors must be participated in requisite format (web form) only in the tender wizard's Website : <https://www.tenderwizard.com/eproc> by 04.11.2024 within 11:59pm positively. **A comprehensive PDF file, comprising**

i. the GST Certificate,

ii. Income Tax Returns for the past two years,

iii. Current Trade License,

iv. PAN Card, and

v. clearly outlining the composite rates, is to be generated.

This file will be uploaded along with the e-tender. Bidders are requested to provide their composite rates in a clear and detailed manner.

(c) Suppliers will be refused payment if the supplied materials do not confirm to the specimen or specification.

(d) Payment will be made on demand from Head Office after delivery of the total goods and satisfactory report of the Bank Officials after deducting of Taxes as will be applicable.

(e) Suppliers shall have to supply goods at their own cost to the Head Office of the Bank at Netaji Subhas Road, P.O Chinsurah, Dist. Hooghly Pin-712101 positively by **15 days**. Suppliers shall be penalized for any default in supply.

(f) **The Tender will be opened on 05th November, 2024 at 11.00 a.m.** at Head Office of the Bank, if not declare as holiday/Lockdown, otherwise on next working day at 11.00 a.m. Vendor's representation is solicited.

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	28/10/2024
2	Documents download/sell start date (Online)	28/10/2024
3	Documents download/sell end date (Online)	04/11/2024
4	Bid submission start date (On line)	28/10/2024
5	Last Date of submission of original copies for the cost of	
	Tender Documents and Earnest Money Deposit (Off line)	
6	Bid Submission closing (On line)	04/11/2024 time 11.59 pm
7	Bid opening date for Technical Proposals (Online)	05/11/2024 time 11.00 am

E-Tender process to be followed:

This Tender will follow e-Tendering process [e-bids] as under which will be conducted by Bank's

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authorized e- Tendering Service Provider M/s. Antares Systems Ltd through the website
<https://www.tenderwizard.com/eproc>

Following activities will be conducted online through above website:

Submission of Technical Bid & Price Bid by the Vendor

- a) Opening of Technical Bid & Price Bid by the Bank
- b) Clarification, if any, sought by the Bank.
- c) On-line evaluation by the Bank

Representatives of Vendors will be given training for e-Tendering by the Service Provider namely M/s Antares Systems Ltd.

Bidders who wish to participate in online tenders will have to register with the website
(<https://www.tenderwizard.com/eproc> through the "Register" link provided on the home page.

Registration charges in e-Tendering Website for Vendor/Supplier is ₹2000/-

Bidder will create login id & password on their own in registration process.

Following facilities shall be provided to the bidders / vendors by service provider M/s Antares Systems Ltd:

- a) Support to the Bidders for participating in the bids through e-tendering Website.
- b) Call center support/ email/ phone/mobile etc. in all possible medium.
- c) Registration with the e-tendering website.
User Manual / Training Kit to the Bidder.
- d) Any no. of users of Vendor/ Bidder organization can take support on the e-tendering system.

e) Bidder who wish to participate in this tender need to procure Digital Signature Certificate (for Signing and Encryption) as per Information Technology Act-2000 and CVC guidelines using that they can digitally sign their electronic bids. Bidders can procure the same from any of the CCA approved certifying agencies, or they may contact with M/s Antares Systems Ltd. at below mentioned address and they will assist them in procuring the same.

Bidders who already have a valid Digital Signature Certificate need not to procure the same.

In case bidders need any clarification regarding online participation, they can contact

Antares Systems Ltd.

Registered Office at: # 137/3 ,

'Honganasu' Kengeri, Bangalore Mysore Road,

Bangalore – 560 060, India.

Ph: - 080-49352000 / 40482000

Fax: - 080-49352034

Help Desk: 1800-3096630 / 9073677150 / 151 / 152 / 9708966660 / 9044314492 / 033 4604 6611 / 080-40482100

Contact Person: Mr. Kushal Bose/ Mr. Biswajit Chakraborty -Mobile no. 09674758719 / 09674758723

Tender Notice-Suddha

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E-mail : HOOGHLYDCCB@hooghlydccb.com

(On working days-0900 hours-1800 hours) e-mail: kushal.b@antaressystems.com
:biswajit.c@antaressystems.com

**THE BANK AUTHORITY RESERVES THE RIGHT TO ACCEPT AND / OR REJECT ANY OR ALL THE TENDERS WITHOUT ASSIGNING ANY REASONS
THERETO AND THE BANKS DECISION SHALL BE BINDING AND FINAL.**

For any queries please contact: 033-2680-2949 (from 11am to 4pm) in all working days.


Chief Executive Officer

Memo No. 2246/EST-1 / 1(5) /2024 - 25

Dated 24.10.2024

Copy forwarded for favour of information with the request to display in the office Notice Board:

1. The District Magistrate, Hooghly.
2. The Sub-Divisional Magistrate, Chinsurah Sadar Sub-division
3. The Secretary, Hooghly Zilla Parishad, Hooghly.
4. The Executive Officer, Hooghly Chinsurah Municipality.
5. The Joint Register of Co-operative Societies, Co-operation Directorate, Hooghly Range.


Chief Executive Officer

Memo No. 2246/EST-1 / 1(5) /2024 - 25

Dated 24.10.2024

Copy forwarded for information and necessary action to:-

1. The Special Officer, Hooghly District Central Co-operative Bank Ltd.
2. The Grade I Officers (All), Hooghly District Central Co-operative Bank Ltd.
3. CBS & System Cell, Head Office, Hooghly District Central Co-operative Bank Ltd, for uploading this NIQ in the official website of the bank.
4. The Branch Manager (All), with a request to display this notice on the Notice Board of the Branch.


Chief Executive Officer